



**MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT
621 NEW STREET, P.O. BOX 367
STANTON, MICHIGAN 48888**

**MAISD BOARD OF EDUCATION
MEETING MINUTES - Regular Meeting
Friday, February 28, 2025**

Call to Order

President Mark Christensen called a Regular Meeting of the Board of Education of the Montcalm Area Intermediate School District to order at 8:00 AM.

I. Roll Call

Members Present: Mark Christensen, Brian Corwin, Deborah Snyder, Andrea Tabor, and Amy Thomas
Members Absent: None
Administrators: Katie Flynn, Tricia Root, Kim Iverson, Adel DiOrio, Zach Most, and Penny Dora
Media: Cory Smith, The Daily News

II. Recognition of Visitors - None

III. Public Participation - None

IV. Approval of Agenda

Motion

Moved by Brian Corwin, seconded by Amy Thomas, to approve the agenda as presented.

Action

Approve agenda as presented.

Regular Vote Ayes: 5 Nays: 0

Motion passed 5-0

V. Correspondence and Recognition

- Zach Most is recognized by MSBO as a Certified Facilities Director based upon his successful completion of their accreditation program.
- Adel DiOrio completed her Doctorate in Educational Leadership from CMU. She defended her dissertation on February 7th and earned the distinction of Ed.D.

VI. Approval of Consent Agenda

Motion

Moved by Andrea Tabor, seconded by Amy Thomas, to approve the Consent Agenda as follows:

Action

Approved Consent Agenda as follows:

- Approval of regular board meeting minutes for Thursday, January 16, 2025
- Approval of personnel changes as presented.
- Approval of conference travel requests.

Roll Call Vote

Ayes: Christensen, Corwin, Snyder, Tabor, and Thomas

Nays: None

Motion passed 5-0

VII. Approval of Invoices for Payment

Tricia Root, MAISD Associate Superintendent of Finance and Human Resources, reviewed the previous month's financial activities as presented in the monthly financial review.

Motion

Moved by Amy Thomas, seconded by Brian Corwin, to approve Invoices for Payment as presented.

Action

Approved invoices for payment.

Roll Call Vote

Ayes: Christensen, Corwin, Snyder, Tabor, and Thomas

Nays: None

Motion passed 5-0

VIII. Approved 2024-2025 Budget Amendments for Special Education, General Education, and Career Technical Education as Presented by Tricia Root, MAISD Associate Superintendent of Finance

Motion

Moved by Andrea Tabor, seconded by Deborah Snyder, to approve 2024-2025 budget amendments as presented.

Action

2024-2025 Budget Amendments were approved.

Roll Call Vote

Ayes: Christensen, Corwin, Snyder, Tabor, and Thomas

Nays: None

Motion passed 5-0

IX. Acknowledgement of Donations

- \$125 to the Dolly Parton Imagination Library given by a Community Member
- \$500 to the Public Safety Program at The MACC given by Victory Church in Mt. Pleasant
- \$200 to the Agriscience Program at The MACC given by Montcalm Conservation District
- Anonymous Donation Given to Support the Kindness Squad at Seiter Education Center

Motion

Moved by Deborah Snyder, seconded by Brian Corwin, to acknowledge and accept donations as presented.

Action

Donations were accepted and acknowledged.

Roll Call Vote

Ayes: Christensen, Corwin, Snyder, Tabor, and Thomas

Nays: None

Motion passed 5-0

X. Approve Addendum to an Administrative Contracts

- Scott Lippert, MAISD Bus Mechanic - Uniform Allowance and DOT Physicals
- Zach Most, MAISD Director of Facilities - Uniform Allowance

Uniform Allowance: MAISD will provide a \$150 annual allowance towards uniforms.

DOT Physicals: CDL Holders are required to obtain and maintain a DOT card. The Board will designate a physician(s) to provide the physical examination or pay an amount up to the board physician rate to be used to receive physical examination from a physician of the employee's choice.

Motion

Moved by Andrea Tabor, seconded by Amy Thomas, approve this addendum request as presented and adjust the contract to reflect changes as stated above.

Action

Addendum request was approved as presented.

Roll Call Vote

Ayes: Christensen, Corwin, Snyder, Tabor, and Thomas

Nays: None

Motion passed 5-0

XI. Approve Resolution for EPA Designated Person Assurances - Certified Asbestos Designee Naming Zach Most in place of Don Thompson

Motion

Moved by Andrea Tabor, seconded by Deborah Snyder, to approve the resolution as presented to name Zach Most as the MAISD Certified Asbestos Designee

Action

Approve resolution as presented.

Regular Vote Ayes: 5 Nays: 0

Motion passed 5-0

XII. Approve Bid for Transition Center Parking Lot Project as Recommended by Zach Most, MAISD Director of Facilities

Recommended bid from CL Trucking and Excavating based in Ionia, Michigan. The bid is for parking lot pavement and drainage improvement in the amount of \$355,207.

Motion

Moved by Andrea Tabor, seconded by Brian Corwin, for the approval of contracting with CL Trucking and Excavating to complete the parking lot pavement and drainage improvement project at the Montcalm Transition Center.

Action

Bid for parking lot project was approved as presented.

Roll Call Vote

Ayes: Christensen, Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 5-0

XIII. Approve Bid for Purchase of Two (2) 71 Passenger School Buses as Recommended by Michele Nemeth, MAISD

The recommended bid from Midwest Transit is higher than the other bids, however, it saves the district money in the long run by allowing the stocking of just one line of bus parts and related mechanical items in the inventory. Recommended bid is

Motion

Moved by Deborah Snyder, seconded by Amy Thomas, to approve purchasing two (2) 71 passenger buses from Midwest Transit as presented.

Action

Bid for purchase of two (2) school buses was approved as presented.

Roll Call Vote

Ayes: Christensen, Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 5-0

XVI. Report from MAISD Superintendent Katie Flynn

- Katie has started facilities tours with Zach Most and building leadership.
- Personal visits with superintendents have been completed. Katie is now scheduling attendance at each local district board meeting.
- Katie and Tricia have started meeting with contract groups to begin negotiations.
- Celebrations: CTE Month, Cardboard Boat Races at The MACC, March is Reading Month, and Guest Readers in MAISD classrooms for the month of March.

XVII. Reports from MAISD Associate Superintendents and/or Leadership Team

Kim Iverson, Associate Superintendent of Special Education

- Brittany Danner and Kelsea Campbell, MAISD special education teachers, are attending the Michigan Council for Exceptional Children conference. This is the state’s largest gathering of special education stakeholders with a focus on improved outcomes for students with disabilities.
- John O’Connor and Dr. Toni Bowen, from GREAT Instruction, are at Seiter Education Center next week observing classrooms and working with staff and students to conduct a review of curriculum, instructional practices, and behavior support systems.

Adel DiOrio, Associate Superintendent of Instruction

- School leaders from MAISD and Clinton County RESA have participated in Disciplinary Literacy together at St. Johns Middle School. Each district brought a principal and one other school leader.
- The Instructional Services Department will be working with local districts on a Spring Service Planning and Needs Assessment.
- MAISD and MCC will be discussing partnerships relative to the formation of Michigan’s Future of Learning Council. Their mission is to provide structure to educational leaders in next generation learning strategies.
- Adel was honored to attend the SuperCourageous Leader Institute hosted by Deloitte University.
- March is Reading Month - features a “share what you are reading” theme in the Hamler Building.

XVIII. Information and Discussion for Future Meetings

- Special Board Meeting - Monday, March 17, 2025 at 5:00 PM (superintendent evaluation)
- Regular Board Meeting - Friday, March 21, 2025 at 8:00 AM
- Regular Board Meeting - Friday, April 11, 2025 at 8:00 AM
- Both March meetings will be held at Hamler Admin Building.
- April meeting location to be determined.

- Brian Corwin announced a golf outing he is planning to benefit the Kyle Hamlin Memorial Endowment through the Lakeview Area Community Fund. He has been working with Beth Hamlin regarding some of the details. She would like to suggest funds are shared between the endowment and MAISD. Brian will host it at the Royal Canadian on Wednesday, August 13.

XIX. Adjournment

Motion

Moved by Amy Thomas, seconded by Deborah Snyder,
to adjourn the meeting at 8:54 AM.

Action

Meeting adjourned at 8:54 AM.

Regular Vote

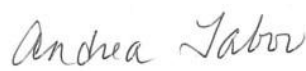
Ayes: 5

Nays: 0

Motion passed 5-0



Minutes recorded by
Penny Dora
MAISD Director of Communications



Minutes approved by board action on 3/17/2025
Andrea Tabor, Board Secretary
MAISD Board of Education