



**Montcalm Area Intermediate School District
Board of Education - Regular Meeting
621 New Street – Stanton MI 48888
616-225-6136**

**Thursday, September 17, 2026
Meeting Minutes**

I. Call to Order

The Regular Meeting of the Board of Education of the Montcalm Area Intermediate School District held on Thursday, September 17, 2026, was called to order at 8:01 AM by Board President Mark Christensen.

II. Roll Call

Members Present: Mark Christensen, Amy Magirl, Deborah Snyder, and Andrea Tabor
Members Absent: Brian Corwin
Administrators: Katie Flynn, Tricia Root, Kim Iverson, Cari O'Connor, Shannon Tripp, Zach Most, Brandon Richmond, and Penny Dora
Media: Cory Smith, The Daily News (along with a new reporter shadowing)

III. Recognition of Guests - Caryl Hackett

IV. Public Participation - None

V. Correspondence and Recognition

MAISD Superintendent Katie Flynn presented The Little Red Wagon appreciation award to Caryl Hackett, community member, for her dedication to the Montcalm Dolly Parton Imagination Library. Caryl nominated the Montcalm DPIL to the 100 Women Who Care charity event and was selected. She spoke about the impact of this literacy outreach program which resulted in a donation of over \$17,000.

VI. Approval of the Agenda

Motion

Moved by Andrea Tabor, seconded by Deborah Snyder, to approve the agenda as presented.

Action

Agenda approved as presented.

Regular Vote Ayes: 4 Nays: 0

Motion passed 4-0

VII. Approval of Consent Agenda

Motion

Moved by Deborah Snyder, seconded by Andea Tabor, to approve the Consent Agenda as presented below.

Action

Approved Consent Agenda as presented below.

Roll Call Vote

Ayes: Christensen, Magirl, Snyder, and Tabor

Nays: None Motion passed 4-0

1. Approval of Board Meeting Minutes for the Organizational Meeting — Thursday, August 20, 2026
2. Approval of personnel changes as presented on the agenda.
3. Approval of out of state conference travel as presented on the agenda.

Continued

VIII. Approval of Invoices for Payment

Tricia Root explained line items for equipment purchases, transition of new credit card vendor, and grant payouts for the 2025-2026 school year that are larger transactions.

Motion

Moved by Andrea Tabor, seconded by Deborah Snyder, to approve Invoices for Payment as presented.

Action

Approved invoices for payment.

Roll Call Vote

Ayes: Christensen, Magirl, Snyder, and Tabor

Nays: None Motion passed 4-0

IX. Acknowledge and Accept Donations, Gifts, or Grants

- Donation of backpacks and lunch boxes from Amazon and the Woolcocks family valued at approximately \$500.00 given to the MAISD EI programs at Central Montcalm.
- Donation of \$180 to the Dolly Parton Imagination Library from an MAISD employee.

Motion

Moved by Deborah Snyder, seconded by Andrea Tabor, to acknowledge and accept donations received.

Action

Donations were acknowledged and received with deep appreciation expressed by the board members.

Roll Call Vote

Ayes: Christensen, Magirl, Snyder, and Tabor

Nays: None Motion Passed: 4 - 0

X. Approval of the Realignment of Technology Technician Salary Scale

- Proposing a realignment to bring these positions in line with other comparable roles.
- Proposed starting salary range — \$50,998 to \$61,708
- Effective October 1, 2026

Motion

Moved by Amy Magirl, seconded by Andrea Tabor, to approve the realignment of technology technician salaries as presented to be effective on October 1, 2026.

Action

Technology technician salaries were approved for realignment as presented.

Roll Call Vote Ayes: Christensen, Magirl, Snyder, and Tabor Nays: None Motion Passed: 4 - 0

XI. Approve Appointment of Christy Healy to MAISD Parent Advisory Council representing Carson City - Crystal Area Schools

Christy Healy has been approved by Carson City-Crystal Area Schools Board of Education to serve as their representative to the Parent Advisory Council. Michigan Administrative Rules for Special Education require Michigan ISDs to establish a PAC composed of parents of children with disabilities. Each member district within the ISD has at least one parent as a member.

Motion

Moved by Andrea Tabor, seconded by Amy Magirl, to approve the PAC appointment as presented.

Action

Appointment of PAC representative approved.

Regular Vote Ayes: 4 Nays: 0 Motion Passed: 4 - 0

Continued

XII. Consider Special Meeting for the Purpose of Strategic Planning
Discussion item. No action until next month.

MAISD Superintendent Katie Flynn explained the next steps in the strategic planning process after MASB captures the input from the focus groups and survey results. Debbie Stair from MASB will then lead a strategic planning session with the board and the administrative team which will consist of a full day's workshop. Potential dates are November 16, November 30, or December 7. The board will need to determine a date and call a special board meeting for the purpose of strategic planning. This item will be tabled until next month's board meeting.

XIII. Report from MAISD Superintendent Katie Flynn

- Radio Hour - In August, Katie was the guest on our radio hour at WGLM-106.3 sharing the Operation Graduation initiative which Montcalm Area ISD has partnered with Region 4 of MiFamily Engagement.
- Blue Envelope Suicide Prevention Awareness Training has been completed. This is a collaboration of Corewell Health and Ottawa ISD.
- Health insurance continues to be a consideration as we review plans that offer comprehensive care at an affordable cost. Katie hopes to have viable options to consider by January.

XIV. Reports from MAISD Associate Superintendents and Leadership Team

- Kim Iverson, Associate Superintendent of Special Education
 - Staff training has been completed for TCI, CPI, BTAM, and CPR/First Aid.
- Tricia Root, Associate Superintendent of Finance and Human Resources
 - Five audits have been completed with five clean review ratings. These are Lakeview, Montabella, Vestaburg, Central Montcalm, and MAISD.
- Shannon Tripp, Associate Superintendent of CTE and Early College
 - The MACC enrollment this year is at a 10 year high.
 - Amanda Sturm, AgriScience Program teacher, has announced her retirement.
 - Shannon is working with Carson City-Crystal High School to secure CTE approved to introduce an FFA chapter in their school community.
 - Shannon will be accompanying a group of students to a conference at FSU for Women in Non-Traditional Careers.
- Cari O'Connor, Associate Superintendent of Early Childhood Services
 - Reach Out and Read Initiative is a supplement to the loss of 32p funding which includes a pilot site through Sparrow Hospital with Carson City-Crystal Area Schools.
 - MOU for Reach Out and Read has been approved.
- Adel DiOrio, Associate Superintendent of Instruction and Technology
 - Future of Learning Conference for this year will include Tri County and Greenville as MAISD partners in the multi-ISD consortium.
 - Operation Graduation launch with the Montcalm County Attendance Awareness Task Force.
- Brandon Richmond, Director of Technology
 - Phone system replacement cutoff and move over to the new Ring Central platform will take place in the coming weeks throughout the district.
- Zach Most, Director of Facilities
 - Forklift training is annually required and has been completed by maintenance staff and CTE staff who may be forklift users.
- Penny Dora, Director of Communications
 - Review of ongoing media campaigns.
 - Update on county wide school board activities.
 - Update on We Care for Kids Council activities and training programs.

Continued

XV. Information and Discussion Items for Future Meetings

- MCSBA General Membership Meeting — September 28, 2026
- MAISD Board of Education - October 22, 2026

XVI. Adjournment

Motion

Moved by Andrea Tabor, seconded by Deborah Snyder,
to adjourn the meeting at 8:36 AM.

Action

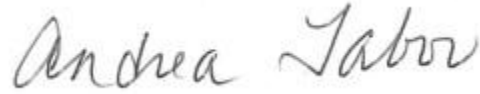
The meeting adjourned at 8:36 AM.

Regular Vote Ayes: 4 Nays: 0

Motion passed 4-0



Minutes recorded by
Penny Dora, Board Recording Secretary
MAISD Director of Communications



Minutes approved by board action on 10/22/2026
Andrea Tabor, Board Secretary
MAISD Board of Education