



**MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT**  
**621 NEW STREET, P.O. BOX 367**  
**STANTON, MICHIGAN 48888**

**MAISD BOARD OF EDUCATION**  
**MEETING MINUTES - Regular Meeting**  
**Friday, March 21, 2025**

**Call to Order**

President Mark Christensen called a Regular Meeting of the Board of Education of the Montcalm Area Intermediate School District to order at 8:00 AM.

**I. Roll Call**

Members Present: Mark Christensen, Brian Corwin, Deborah Snyder, Andrea Tabor, and Amy Thomas  
Members Absent: None  
Administrators: Katie Flynn, Tricia Root, Adel DiOrio, Shannon Tripp, Tom Staten, and Penny Dora  
Media: Cory Smith, The Daily News

**II. Recognition of Visitors - None**

**III. Public Participation - None**

**IV. Approval of Agenda**

**Motion**

Moved by Andrea Tabor, seconded by Amy Thomas,  
to approve the agenda as presented.

**Action**

Approve agenda as presented.

**Regular Vote    Ayes: 5    Nays: 0**

**Motion passed 5-0**

**V. Correspondence and Recognition - None**

**VI. Approval of Consent Agenda**

**Motion**

Moved by Brian Corwin, seconded by Amy Thomas,  
to approve the Consent Agenda as follows:

**Action**

Approved Consent Agenda as  
follows:

- Approval of special board meeting minutes for Monday, March 21, 202.
- Approval of personnel changes as presented.

**Roll Call Vote**

**Ayes: Christensen, Corwin, Snyder, Tabor, and Thomas    Nays: None    Motion passed 5-0**

**VII. Approval of Invoices for Payment**

Tricia Root, MAISD Associate Superintendent of Finance and Human Resources, reviewed the previous month's financial activities as presented in the monthly financial review.

**Motion**

Moved by Andrea Tabor, seconded by Brian Corwin, to approve Invoices for Payment as presented.

**Action**

Approved invoices for payment.

**Roll Call Vote**

**Ayes: Christensen, Corwin, Snyder, Tabor, and Thomas**

**Nays: None**

**Motion passed 5-0**

**VIII. Acknowledgement of Donations**

- \$450 given by a parent to Heather Keur's classroom at Seiter Education Center.
- \$200 given by community members in memory of Steve Foster, former President of MAISD Board of Education.
- \$500 grant awarded by Central Montcalm Community Foundation for the 2nd grade "Build a Bird Feeder" project at Montcalm Area Career Center.
- \$475 given by an anonymous donor to Special Education Department

**Motion**

Moved by Deborah Snyder, seconded by Andrea Tabor, to acknowledge and accept donations as presented.

**Action**

Donations were accepted and acknowledged.

**Roll Call Vote**

**Ayes: Christensen, Corwin, Snyder, Tabor, and Thomas**

**Nays: None**

**Motion passed 5-0**

**IX. Approval of 2025 Fiber Connectivity Bids and Project Summary Presented by Tom Staten, MAISD Director of Technology Services.**

Tom Staten described the scope of this project with a \$7.5 million investment in fiber connection for MAISD and the local school districts served by MAISD, including the potential of public libraries in the county, using grants and matching funds resulting in no out of pockets costs for MAISD. This project would replace existing 30 year old fiber and provide substantial upgrades in bandwidth and efficiency.

**Motion**

Moved by Andrea Tabor, seconded by Brian Corwin, to approve 2025 Fiber Connectivity Bids and proceed with the projected work summary as presented.

**Action**

Bids were approved as recommended and projected work will proceed as described in the summary.

**Roll Call Vote**

**Ayes: Christensen, Corwin, Snyder, Tabor, and Thomas**

**Nays: None**

**Motion passed 5-0**

**X. Approve Addendum to an Administrative Contracts**

- Todd Erskin, MAISD Assistant Director of Facilities - Uniform Allowance

**Uniform Allowance:** MAISD will provide a \$150 annual allowance towards uniforms.

**Motion**

Moved by Andrea Tabor, seconded by Amy Thomas, approve this addendum request as presented and adjust the contract to reflect changes as stated above.

**Action**

Addendum request was approved as presented.

**Roll Call Vote**

**Ayes:** Christensen, Corwin, Snyder, Tabor, and Thomas

**Nays:** None

**Motion passed 5-0**

**XI. Approve 2024-2025 Superintendent Summative Evaluation**

Overall Evaluation Rating for MAISD Superintendent Katie Flynn = Effective  
This is the highest ranking available.

**Motion**

Moved by Amy Thomas, seconded by Deborah Snyder, to approve the 2024-2025 Superintendent Summative Evaluation for Katie Flynn with a ranking of Effective.

**Action**

The 2024-2025 Superintendent Summative Evaluation was approved.

**Roll Call Vote**

**Ayes:** Christensen, Corwin, Snyder, Tabor, and Thomas

**Nays:** None

**Motion passed 5-0**

**XII. Report from MAISD Superintendent Katie Flynn**

- Katie has been a guest reader in several classrooms celebrating March is Reading Month.
- Contract negotiations for certified and support staff are in progress with potential to settle in May.
- Spring break is March 24-28.

**XIII. Reports from MAISD Associate Superintendents and/or Leadership Team**

**Adel DiOrio, Associate Superintendent of Instruction**

- MAISD has joined the Future of Learning Conference along with several other ISDs in the state.
- MAISD and our local districts have been participants in the Igniting Passionate Leaders learning series along with Clinton County RESA and their local districts.
- The Instructional Services team has been coordinating Disciplinary Literacy learning labs for school leaders in our region to participate.
- The Michigan Career Development Model has been released by the state and the MAISD is working with local leaders to review and align the standards.

**Shannon Tripp, Associate Superintendent of CTE and Early College**

- Enrollment for the 2025-2026 school year at Montcalm Area Career Center is outstanding with some programs already filled.
- Students in Construction Trades and Business will be going to competitions for their programs.
- MACC has the first students from the Diesel and Heavy Equipment program to complete all certifications for a Master Mechanic. There are only 10 diesel programs in the state which makes this an outstanding achievement for this student.
- MACC held their annual Community Open House earlier this week and it saw the largest attendance of any previous years.
- Recruitment for the Early College program is in progress.
- The Early College program has been approved again this year for the Shared Educational Entity which allows state assessment scores to be recorded with the student's home district.
- Shannon Tripp will begin attending the Leadership Team meetings at MCC representing the Early College program.

**Tricia Root, Associate Superintendent of Finance and Human Resources**

- MAISD contracts will be adjusted to reflect the requirements in the new legislation for the Earned Sick Time Act.
- The board commended Tricia for her work in supporting business services for the local districts.

**XIV. Information and Discussion for Future Meetings**

- Regular Board Meeting - Friday, April 11, 2025 at 8:00 AM (rescheduled from April 17, 2025)
- MCSBA General Membership Meeting - Monday, April 28, 2025
- Regular Board Meeting - Friday, May 23, 2025 at 8:00 AM (rescheduled from May 15, 2025)
- Budget Hearing - Friday, June 27, 2025 at 7:45 AM (rescheduled from June 26, 2025)
- Regular Board Meeting - Friday, June 27, 2025 at 8:00 AM (rescheduled from June 26, 2025)

**XV. Adjournment**

**Motion**

Moved by Andrea Tabor, seconded by Amy Thomas,  
to adjourn the meeting at 8:48 AM.

**Action**

Meeting adjourned at 8:48 AM.

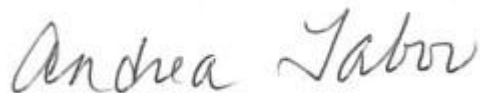
**Regular Vote      Ayes: 5      Nays: 0**

**Motion passed 5-0**



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Minutes recorded by  
Penny Dora  
MAISD Director of Communications



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Minutes approved by board action on 4/11/2025  
Andrea Tabor, Board Secretary  
MAISD Board of Education