



**MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT**  
**621 NEW STREET, P.O. BOX 367**  
**STANTON, MICHIGAN 48888**

**MAISD BOARD OF EDUCATION**  
**MEETING MINUTES**  
**Thursday, May 6, 2024**

**Call to Order**

President Mark Christensen called a Regular Meeting of the Board of Education of the Montcalm Area Intermediate School District to order at 8:00 AM.

**I. Roll Call**

Members Present: Mark Christensen, Steve Foster, Andrea Tabor, Deborah Snyder, Amy Thomas  
Members Absent: None  
Others Present: Kyle Hamlin, Tricia Root, Don Thompson, Shannon Tripp, Penny Dora  
Guests: Cory Smith from The Daily News

**II. Recognition of Visitors - None.**

**III. Public Participation – None.**

**IV. Approval of Agenda**

**Motion**

#3042 Moved by Amy Thomas, seconded by Deborah Snyder to approve the agenda as presented.

**Action**

Approve agenda as presented.

**Regular Vote    Ayes: 5    Nays: 0    Motion passed 5-0**

**V. Correspondence - None.**

**VI. Consent Agenda**

**Motion**

#3043 Moved by Andrea Tabor, seconded by Steve Foster to approve the Consent Agenda as follows:

**Action**

Approved Consent Agenda as follows:

- Approval of regular meeting minutes for April 18, 2024.
- Approval of personnel changes as presented.
- Approval of conference travel requests.

**Roll Call Vote**

**Ayes: Christensen, Foster, Snyder, Tabor, Thomas    Nays: None    Motion passed 5-0**

**VII. Approve/Disapprove the 2024-2025 Calendar for Montcalm Area Career Center**

**Motion**

#3044 Moved by Amy Thomas, seconded by Andrea Tabor to approve the calendar as presented.

**Action**

Approve calendar as presented.

**Regular Vote    Ayes: 5    Nays: 0    Motion passed 5-0**

**VIII. Approval of Invoices for Payment**

**Motion**

#3045 Moved by Amy Thomas, seconded by Deborah Snyder to approve Invoices for Payment as presented.

**Action**

Approved invoices for payment.

**Roll Call Vote**

**Ayes: Christensen, Foster, Snyder, Tabor, Thomas    Nays: None    Motion passed 5-0.**

**IX. Approve/Disapprove New Position for Early Childhood Specialist Coach - Great Start Collaborative**

This is a position that will be grant funded and will fall under the auspices of the Great Start Collaborative as overseen by Cari O'Connor, Director of Early Childhood Services.

**Motion**

#3046 Moved by Deborah Snyder, seconded by Andrea Tabor to approve the request for a new position.

**Action**

Approved new position for Early Childhood Specialist Coach.

**Roll Call Vote**

**Ayes: Christensen, Foster, Snyder, Tabor, Thomas    Nays: None    Motion passed 5-0.**

**X. Approve/Disapprove New Position for Special Education ASD Para-Educator assigned to Greenville High School ASD Classroom**

This position is being requested to fill the need for additional student support.

**Motion**

#3047 Moved by Amy Thomas, seconded by Andrea Tabor to approve the request for a new position.

**Action**

Approved new position for Special Education ASD Para-Educator.

**Roll Call Vote**

**Ayes: Christensen, Foster, Snyder, Tabor, Thomas    Nays: None    Motion passed 5-0.**

**XI. Approve/Disapprove New Position for Special Education Community Based Para-Educator assigned to Seiter Education Center**

This position is being requested to support work based learning needs for Young Adult learners.

**Motion**

#3048 Moved by Amy Thomas, seconded by Deborah Snyder to approve the request for a new position.

**Action**

Approved new position for Special Education Community Based Para-Educator.

**Roll Call Vote**

**Ayes: Christensen, Foster, Snyder, Tabor, Thomas    Nays: None    Motion passed 5-0.**

**XII. Approve/Disapprove the Scheduling of a Special Meeting for the Purpose of the Budget Hearing to be held at 7:45 AM on June 27, 2024**

The regular MAISD Board of Education meeting will start immediately following at 8:00 AM.

**Motion**

#3049 Moved by Amy Thomas, seconded by Andrea Tabor to approve the scheduling of a special meeting for budget hearing on June 27 at 7:45 AM.

**Action**

Approved budget hearing date.

**Regular Vote    Ayes: 5        Nays: 0        Motion passed 5-0**

**XIII. Approve/Disapprove Resolution for Calling Election with Request for Ballot Proposition to be placed before voters in the Primary Election to be held on August 6, 2024**

This will be the second attempt for the bond proposal. This request has been reduced to 0.50 mills authorizing \$29.8 million to be used for facilities needs and an addition to Seiter Education Center.

**Motion**

#3050 Moved by Andrea Tabor, seconded by Amy Thomas to approve the Resolution for Calling Election as presented.

**Action**

Approved the resolution as presented.

**Roll Call Vote**

**Ayes: Christensen, Foster, Snyder, Tabor, Thomas    Nays: None    Motion passed 5-0.**

**XIV. Report from MAISD Superintendent Kyle Hamlin**

- Superintendent Evaluation: Date determined for Thursday, May 15, at 4:30 PM. This will be a Special Board Meeting for the purpose of evaluating the superintendent.

**XV. Reports from MAISD Associate Superintendents and Administrative Leaders**

**Tricia Root, Associate Superintendent of Finance**

- Jess Dora starts today as the new Human Resources Coordinator. She is transferring from Montcalm Area Career Center as their administrative assistant in that building. Sharon Gerlach will be returning for a brief time until that position is filled.

**Shannon Tripp, Associate Superintendent of CTE/Early College**

- It is competition time of the year and many programs will be competing at various state and regional levels. Shannon will announce those honors at the June board meeting.
- Early College will see 36 new students bringing the total enrollment to 80. Early College graduates were honored at MCC's graduation held on Friday, May 3.

**XVI. Information and Discussion for Future Meetings**

**Next Meeting Dates**

May 15 2024 - Special Board Meeting for Superintendent Evaluation at 4:30 PM

June 27, 2024 - Special Board Meeting at 7:45 AM for Budget Hearing

June 27 2024 - Regular Board Meeting at 8:00 AM

**Special Events**

May 17, 2024: Carnival – Seiter Education Programs, 9:00 to 11:00 a.m., 11:00 to 2:30 p.m.

May 18, 2024: Family Fun Day from 10:00 a.m. to 1:00 p.m.

May 23, 2024: Seiter/MAISD Program Graduation 12:00 p.m. to 3:00 p.m.

**XVII. Adjournment**

**Motion**

#3051 Moved by Amy Thomas, seconded by Steve Foster  
to adjourn the meeting at 8:20 AM.

**Action**

Meeting adjourned.

**Regular Vote    Ayes: 5    Nays: 0    Motion passed 5-0**



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Minutes recorded by  
Penny Dora  
MAISD Director of Communications



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Minutes approved by board action on 5/15/2024  
Andrea Tabor, Board Secretary  
MAISD Board of Education