

Student Application Consent Form

Montcalm Area Intermediate School District
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Introduction

This consent form is intended for the parents and legal guardians of students under the age of 18 applying for or participating in Montcalm Area Intermediate School District (MAISD) programs that involve the use of technology software applications and access to other online services.

The purpose of this form is to obtain your explicit permission for your student's participation when we believe applications or services used for instruction may include the collection and use of student personal information in accordance with the Children's Online Privacy Protection Act (COPPA) and the Family Educational Rights and Privacy Act (FERPA). While schools are allowed consent for standard data collection necessary to provide educational services where student data is not used for commercial purposes, COPPA requires schools to get separate parental consent when either a student is under the age of 13 or a provider's licensing agreement indicates student information could be used for commercial or targeted advertising.

Part I: Consent to Use Online Applications and Services (COPPA)

What we are asking for:

We are seeking parental consent for your student to use online services and other software applications which may connect to online services, either provided by **Montcalm Area Intermediate School District** or other third-party service providers, for educational purposes. For your student to use these additional services, we must declare the collection and processing of certain personal information, as described below.

What information we collect:

- **Personal Identifiable Information (PII):** Student's full name, date of birth, grade level, and school ID.
- **School/Program Records:** Academic information, attendance, and program participation data.
- **Usage Information:** Data related to how your student interacts with the online platform.

How we use the information:

The information collected will be used for the sole purpose of your student's application and participation in school-related programs. We (MAISD) do not use or share student data for commercial purposes, such as advertising.

Third-Party Service Providers:

We may use third-party platforms for the online application process and other educational services. These providers are required to have strict data privacy policies. A list of these providers and our technology forms and policies can be found on our website at: <https://www.maisd.com/tech/>. By signing this form, you consent to these third-party providers collecting and processing your student's information for the described purposes.

Your Rights Under COPPA:

As the parent or legal guardian, you have the right to:

- Review your student's personal information collected online.

- Request that your student's information be deleted from our records.
- Refuse to permit any further collection or use of your student's information.

By signing below, you consent to the collection, use, and disclosure of your student's personal information as described above.

Part II: Consent to Release Educational Records (FERPA)

What we are asking for:

Under FERPA, students and their parents have certain rights regarding education records. When a student turns 18 or attends a postsecondary institution, these rights transfer from the parent to the student.

This section of the form is for you to authorize **Montcalm Area Intermediate School District** to disclose your student's educational records (or personally identifiable information within them) for the purpose of their application and program participation.

What information may be disclosed:

- Academic records, such as grades and transcripts
- Attendance information
- Performance data related to the program
- Other relevant information necessary for the application process

Who may receive the information:

Information may be disclosed to the following individuals or entities for the purpose of reviewing the student's application and eligibility:

- School administration and faculty involved in the program review process.
- Third-party service providers directly involved in the application process.

Your Rights Under FERPA:

You have the right to:

- Inspect and review your student's education records.
- Request amendments to records you believe are inaccurate or misleading.
- Consent to disclosures of personally identifiable information contained in education records, except to the extent that FERPA authorizes disclosure without consent.

By signing below, you provide consent for the disclosure of your student's educational records as described above.

Student Information

- **Student's Full Name:** _____
- **Student's Date of Birth:** _____
- **Grade Level:** _____

Parent/Legal Guardian Information and Consent

Parent/Legal Guardian Full Name: _____

Relationship to Student: _____

Email Address: _____

Phone Number: _____

Consent for online application and services (COPPA):

By checking this box, I affirm that I have read and understood the information provided in Part I and consent to the online collection and use of my student's personal information for the purposes described. Providing consent allows your student access to additional third party services and applications for classroom instruction.

- ☐ Yes, I give consent.

Consent for disclosure of educational records (FERPA):

By checking this box, I affirm that I have read and understood the information provided in Part II and consent to the disclosure of my student's educational records for the purposes described. Providing consent allows your student access to additional third party services and applications for classroom instruction.

- ☐ Yes, I give consent.

Signature: _____

Date: _____

Please return signed form to your school office to be retained on file until end of school year.